

**GEORGIA TECH RESEARCH INSTITUTE
RESEARCH PROMOTION SCORESHEET**

Promotion to Principal Research _____

Name _____ Unit _____

Time in Rank: _____ yrs _____ mths Relevant, Full-Time Experience _____ yrs _____ mths

Experience since MS: _____ yrs _____ mths Ph. D. Date: _____

Is this an exception? Y N Type of exception (Select all that apply) Time in Rank? Masters? Full-time, relevant experience?

Justification for this exception: _____

Do you agree to support the exception? Y N

Requirements:

In the following, only scores of 0, 1, or 2 are to be used, with no fractional scores. Accordingly, a grade of Outstanding is not to be understood as perfection but rather performance commensurate with good work at a Principal Research level. Acceptable indicates that significant accomplishment has been documented but is not yet sufficient to be counted Outstanding.

a) Excellent original and innovative contributions as supported by external peer review

Score: _____ (0 – Not acceptable or documented, 1 – Acceptable, 2 – Outstanding)

Basis for Score (*required*): _____

Assessment of Letters of Evaluation:

b) Leadership in development and management of significant technical thrusts

Score: _____ (0 – Not acceptable or documented, 1 – Acceptable, 2 – Outstanding)

Basis for Score (*required*): _____

c) Substantial contributions to Georgia Tech by service to the Institute, state, nation, or to the candidate's profession

Score: _____ (0 – Not acceptable or documented, 1 – Acceptable, 2 – Outstanding)

Basis for Score (*required*): _____

d) Broad recognition of technical stature as evidenced by invited papers or seminars, session chairperson at national symposia, memberships on national committees, offices in professional societies or other appropriate honors

Score: _____ (0 – Not acceptable or documented, 1 – Acceptable, 2 – Outstanding)

Basis for Score (*required*): _____

1. **Meets Minimum Guidelines (a=2 & at least two of b thru d each = 2)**

2. **Total Score (8 max)**
(Promotion requires Y and total score > 6, or >7 for an agreed exception.)

3. **PROMOTE**

PROMOTION GUIDELINES

PROMOTION TO:

Principal Researcher - 5 years as Senior Researcher

As used in this document, "years of experience," "years in rank," and "years at Georgia Tech" are to be as of July 1st of the year in which the promotion would take effect.

Principal Researcher:

In addition to the required years in rank, this rank requires either:

- A Master's degree and eleven (11) years' relevant full-time experience; or
- A Doctoral degree and seven (7) years' relevant full-time experience.

At least the most recent three (3) years of relevant experience shall have been at a responsible technical or managerial level. Preference will be shown for qualified personnel holding a Doctoral degree in their specific discipline. In addition to the basic requirements above, the candidate for the rank of Principal Research Scientist must:

- A. Show clear evidence of consistent performance in the making of original and innovative contributions that are nationally recognized for their excellence as documented by external peer review of the candidate's work (see section on letters of evaluation below); and have demonstrated outstanding capabilities in at least two (2) of the following research or service activities B through D:
- B. Leadership in developing and managing a technical thrust involving related projects. Special consideration will be given to programs involving a broad participation by research and instructional faculty and students
- C. Substantial contributions to Georgia Tech by service to the institute, the state, the nation, or to the candidate's profession
- D. Broad recognition of technical stature as evidenced by invited papers or seminars, session chairperson at national symposia, memberships on national committees, offices in professional societies, or other appropriate honors.

Letters or Evaluation:

At least three (3) letters of evaluation must be obtained by the Institute from highly qualified persons in the candidate's professional field who are not employed by the Institute.