

Due Date	Task	Who
Research Faculty Promotion School Deadlines for candidates seeking promotion to Principal Researcher		
8/2/2021	Candidate Materials are due to RPT Administrator for review	Candidate for Principal
8/9/2021	Feedback due to candidate to correct any errors	School Chair/School RPT Comm/RPT Administrator
8/16/2021	Supervisor letter due to RPT Administrator to be uploaded into PROMOTE under additional documents	Supervisor
8/16/2021	Final Version of Candidate Materials are due to RPT Administrator No Changes Allowed After this Submission; Candidate is allowed 2 updates via PROMOTE for the duration of the review process upon approval by COE	Candidate for Principal
8/17/2021 - 9/20/2021	External Letter Requests sent out with a letter response deadline of September 13. If necessary, continue to request letters until September 20, 2021	School Chair/RPT Admin
10/7/2021	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/14/2021	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair REMINDER: Candidate is allowed two updates total	All Research Promotion Candidates
10/21/2021	School Chair letters are due to the RPT Administrator	School Chair
10/25/2021	Packages are due to Dean's Office	RPT Administrator
11/5/2021	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee REMINDER: Candidate is allowed two updates total	Candidate
12/13/2021	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean REMINDER: Candidate is allowed two updates total	Candidate

Due Date	Task	Who
Research Faculty Promotion School Deadlines for candidates seeking promotion - All other ranks except Principal Researcher (Researcher II & Sr Researcher)		
8/23/2021	Candidate Materials are due to RPT Administrator for review (non-Principal promotion candidates)	All non-Principal Research Promotion Candidates
9/8/2021	Feedback due to candidate to correct any errors (non-Principal promotion candidates)	School Chair/School RPT Comm/RPT Administrator
9/13/2021	Supervisor letter due to RPT Administrator to be uploaded into PROMOTE under additional documents	Supervisor
9/15/2021	Final Version of Candidate Materials are due to RPT Administrator No Changes Allowed After this Submission; Candidate is allowed 2 updates via PROMOTE for the duration of the review process upon approval by COE	All non-Principal Research Promotion Candidates
10/7/2021	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/14/2021	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair REMINDER: Candidate is allowed two updates total	All Research Promotion Candidates
10/21/2021	School Chair letters are due to the RPT Administrator	School Chair
10/25/2021	Packages are due to Dean's Office	RPT Administrator
11/5/2021	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee REMINDER: Candidate is allowed two updates total	Candidate
12/13/2021	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean REMINDER: Candidate is allowed two updates total	Candidate